



**Class of '67 and Friends  
Landscaping Fundraiser Committee**

May 1, 2007

Oak Ridge Public Schools Education Foundation  
Attention: Lila Metcalf  
MS-22, PO Box 117  
Oak Ridge, TN 37831

Dear Ms. Metcalf:

Enclosed is the "first installment" of payments received to date for the ORHS Class of '67 and Friends landscaping project. We have another month and a half to go! At the end of the project, I will also be providing you with a list of priorities as voted on by the donors, directing to which sub-projects the money should be applied.

I have included a printout of the names and addresses of the donors to date, along with the amount of their contribution. I understand that you will be sending them a letter of acknowledgment that can be used as a tax receipt.

Thanks for you help on this project!

Sincerely,

Karen Edwards  
Fundraising Chair

